

Fall 8-15-2003

# ENG 1001G-039-060-068: Composition and Language

Michael Kuo  
*Eastern Illinois University*

Follow this and additional works at: [http://thekeep.eiu.edu/english\\_syllabi\\_fall2003](http://thekeep.eiu.edu/english_syllabi_fall2003)



Part of the [English Language and Literature Commons](#)

---

## Recommended Citation

Kuo, Michael, "ENG 1001G-039-060-068: Composition and Language" (2003). *Fall 2003*. 26.  
[http://thekeep.eiu.edu/english\\_syllabi\\_fall2003/26](http://thekeep.eiu.edu/english_syllabi_fall2003/26)

This Article is brought to you for free and open access by the 2003 at The Keep. It has been accepted for inclusion in Fall 2003 by an authorized administrator of The Keep. For more information, please contact [tabruns@eiu.edu](mailto:tabruns@eiu.edu).

**Syllabus, English 1001G**

-060

-068

Fall Semester, 2003

Michael Kuo  
[michael@bluewillowpages.com](mailto:michael@bluewillowpages.com)  
(see e-mail policy below)

**Catalog Description of Course**

A writing course designed to improve skills in critical thinking and analytical expression.

**Books & Materials**

The handbook and dictionary you received from the Textbook Library.

**Attendance**

Attendance is required. You can skip class three times this semester without affecting your grade. After that, your grade for the course will be lowered by one grade for each time you're absent.

Classes missed for personal emergencies and health issues will not count in your "skip total" if you provide me with documentation. A "personal emergency" must involve a newspaper clipping or other reliable account of the death or hospitalization of someone close to you—like, a family member, girl/boyfriend, or best friend. (It really sucks that I have to write this stuff, but I hope you agree that it's better to make this stuff clear now than to try figuring it out during the course of the semester.) Health reasons for missing class must be documented with a healthcare professional's written opinion that you could not make class.

I will pass out an attendance sheet at the beginning of each class. It is *your* responsibility to sign your name on the list. If you show up late and forget to ask for the sheet at the end of class, or you space out somehow, that's going to be your problem, not mine!

**Late Work**

I will not accept late work, unless we have made a previous arrangement.

**Plagiarism**

I won't tolerate plagiarism.

**Games, Surfing, Etc.**

I will expect you to use class time for working on assignments or, if we're discussing something, for paying attention and taking notes. If you're not able to handle this, I will ask you to leave. If the problem persists, I'll reduce your grade. Any idiot who pops up dirty pictures on the screen in our classroom gets an F for the course. Not fair? Too strict? Not within my prerogatives? I'll let you process the grade appeal. In the meantime, my tolerance for sexual harassment is zero.

**Writing Formats**

I will accept your written work in two formats:

- Typed and printed out, with reasonable margins and fonts, double-spaced.
- As Web pages on the Internet. See [this page](#) for help making Web pages and publishing them at your Web site on Eastern's server.

All work must be accompanied by an accurate word count.

## **Students with Disabilities**

If you have a documented disability and wish to receive academic accommodations, please notify me and contact the Coordinator of the Office of Disability Services (581-6583) as soon as possible.

## **E-Mail**

You are welcome to send me e-mail. Since I receive so much e-mail, however, you are required to put your full name and an appropriate subject phrase in the message's subject line. I do not guarantee I will read your e-mail otherwise. It would be smart to keep a copy of every e-mail you send me--by putting your own address in the "cc" line, or some other means.

## **Grading**

Your grade for the course will be based on the 100 points below. 90 to 100 points will receive an A, 80 to 89 will receive a B, 70 to 79 will receive a C, and 0 to 69 will receive an NC (No Credit).

10 Real-World Writing Tasks: 40 points (4 points each)  
2 General Research Papers: 30 points (15 points each)  
Academic/Professional Research Paper: 30 points

The details of these assignments will be posted online and discussed in class.

## **Grading of Written Material**

I will follow the grading standards suggested by Eastern's English Department.